

Whistle Blowing Reporting Form (Encourage about issue or complaint)

This form is used for requesting a resolution to issues or complaints encountered by employees, as defined in the Whistleblowing Policy.

All employees can reporting with anonymous disclosures (hide identity).

However, the institution encourages all employees disclosures the identity to convenience and accurate to investigate.

Noted: Whistleblowers that declared identity will be received notify on the decision of their disclosure from their reporting channel, as below detail:

- Level 1: **07 working day**, Line Manager
- Level 2: **15 working day**, Whistle Blowing Committee
- Level 3: **30 working day**, Board of Director or Independent Board of Director

Personal Information of Whistleblower	
Employees can report with anonymous disclosures (hide identity)	
Sure Name and Name	
Gender	<input type="checkbox"/> Female <input style="margin-left: 150px;" type="checkbox"/> Male
Position	
Department/Unit	
Phone Number/Email	
Personal Information of Person subject to Investigate	
Sure Name and Name	
Gender	<input type="checkbox"/> Female <input style="margin-left: 150px;" type="checkbox"/> Male
Position	
Department/Unit	

Detail disclosure of complaint	
Complaint Type	<ul style="list-style-type: none"> <input type="checkbox"/> Bribery or Corruption <input type="checkbox"/> Fraud <input type="checkbox"/> Unethical <input type="checkbox"/> Theft, embezzlement or dishonestly <input type="checkbox"/> Abuse of Power <input type="checkbox"/> Threats (Bullying, intimidation, harassment) <input type="checkbox"/> Action causing danger (health and safety or damage the properties/assets) <input type="checkbox"/> Unethical behavior <input type="checkbox"/> Misconduct (dereliction of duties) <input type="checkbox"/> Forgery or alteration of any documents <input type="checkbox"/> Breach of policies & procedures and applicable laws and regulations <input type="checkbox"/> Conflict of Interest <input type="checkbox"/> Breach of tipping off <input type="checkbox"/> Any other similar or related irregularities <p>Additional details (If any):.....</p> <p>.....</p> <p>.....</p>

* Report will be sent to:

- Compliance
- Board of Director/Independent Board of Director

* **Noted:** If person subject to investigate is a member of senior management or compliance, you can report to: Board of Director/Independent Board of Director.